



# Manager's Report

*For Council Meeting 7/11/00*

## **FINANCE**

Listed below are the new businesses licensed during this period:

<b>Business Name</b>	<b>Address</b>	<b>Business Type</b>
Celtic Rhythm School of Dance	302 Patterson Ct NW	Dance School
Decorating Rink, The	108 Slack Ln NE	Interior Design
Island Trade	119 Prospect Dr SW	Retail - Internet Sales
La Chosita Grill (new owner)	210 Loudoun St SE	Deli - Restaurant
Leona Masonry	1105 Huntmaster Ter #101	Masonry
Movado Company Store	241 Ft Evans Rd NE #881	Retail - Watches
Prospice Music	775 Gateway Dr SE	Music Composition
Reh, Rosemary	114 Meadow Brook Ct SW	Retail - Cosmetics
Schaffer, Kate I	32 S King St	Retail - Antiques
Simbaz Friends	507 Blacksburg Ter NE	Day Care
Vintage Treasures	32 S King St	Retail - Antiques

## **PERSONNEL**

Pursuant to Section 4-3 of the Town Charter, the following personnel actions have occurred since the last report:

<b><u>New Hires</u></b>	<b><u>Position</u></b>	<b><u>Department</u></b>
Jeni Blackburn	Recreation Program Supr.	Parks & Recreation
Maritza Irizarry	Personnel Analyst	Personnel
Lisa M. Smith	Systems Technician	Parks & Recreation (Transfer)
Erin Valerius	Assistant Pool Manager	Parks & Recreation

<b><u>Resignations</u></b>	<b><u>Position</u></b>	<b><u>Department</u></b>
Selissa Blakely	Communications Technician	Police
Shawn Jefferson	Maintenance Technician	Parks & Recreation

## **Thomas Balch Library**

Jane Sullivan filmed a "History Minute" for Cable Vision. The topic was the Prisoner of War Camp, which was in Loudoun during World War II. Approximately 170 German prisoners were housed at the camp and they helped Loudoun farmers.

## **PLANNING and ZONING**

### **Current Planning Division Activity**

#### **Plans accepted for review during the period June 7 – June 20, 2000**

- Western Gateway – Revised Final Development Plan (6,930 sq. ft. office & 15 apartment units)
- Leesburg Chrysler Dodge – No Adverse Impact Certification (6,326 sq. ft.)

- Potomac Crossing, Sec. 7, 8, & 9 – Rough Grading Plan
- Potomac Station, Sec. 8F – Final Plat (36 single-family detached dwelling units)
- Jackson / Glassman – Boundary Line Adjustment
- Potomac Station, Sec. 8G – Final Plat (19 single-family detached dwelling units)
- Kincaid Forest, Sec. 12A – Final Plat & Deed (61 single-family detached dwelling units)
- NVRPA / Town of Leesburg – Boundary Line Adjustment
- Potomac Station, Sec. 9A – Final Plat & Deed (44 single-family detached dwelling units)
- Meadow Glen – Preliminary/Final Development Plan (24,000 sq. ft. assisted living facility)

**Plans reviewed during the period June 7 – June 20, 2000**

- Meadow Glen – Preliminary/Final Development Plan (24,000 sq. ft. assisted living facility)
- First Union Bank – Preliminary/Final Development Plan (396 sq. ft. bank)
- Tavistock, Section 9 – Landscape Plan
- 39 Fort Evans Road – Sketch Plan (Parking lot expansion plan)
- Tavistock Recreation Center – Revised Final Development Plan
- Potomac Station, Sec. 8F – Final Plat (36 single-family detached dwelling units)
- Kincaid Forest, Sec. 11 – Construction Drawings (80 single-family detached dwelling units)
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- Leesburg Corner Premium Outlets – Revised Final Development Plan
- Tri-State Drywall – Preliminary/Final Development Plan (34,800 sq. ft. warehouse)
- Potomac Station Elementary School – Preliminary/Final Development Plan
- Edwards Ferry Road Improvements – Construction Drawings
- Potomac Crossing, Sec. 6 – Construction Drawings (45 single-family detached dwelling units)
- Exeter Hills, Sec. 6B – Final Plat (25 single-family detached dwelling units)

**Zoning Permits Issued (00-820 thru 00-895)****New Construction – Residential**

Kincaid Forest – 1 SFD @ \$125,000.  
Exeter Hills - 8 SFD @ \$100,000.  
Potomac Crossing – 1 SFD @ \$105,000.  
Tavistock – 1 SFD @ 105,000.  
Greenway Farms – 1 SFD @ \$150,000.  
Woodlea Manor -1 SFD @ \$100,000.  
Potomac Station - 7 SFD @ \$105,000.  
Potomac Station - 24 SFA @ \$45,000.

**New Construction – Commercial**

None issued during this time period.

**Occupancy Permits Issued – Residential**

Exeter Hills - 8 SFD  
Greenway Farms – 5 SFD  
Woodlea Manor – 1 SFD

Tavistock Farms – 2 SFD  
Potomac Crossing – 1 SFD  
Dry Mill – 2 SFA  
Stratford – 5 SFA  
Sycamore Hills – 7 SFA

**Occupancy Permits Issued – Commercial**

None issued during this time frame.

**UTILITIES****Water Supply Division****a. Capital Projects Update****Water Treatment Plant Upgrade to 10 MGD**

The contractor is performing the following operations:

1. Installing AFD's, pumps, and structural steel at raw water pump station.
2. Installing interior piping, yard piping, and duct bank.
3. Forming and placing concrete at filter building.

**WTP Expansion Project Status**

Dollar value complete 48%    Time Elapsed 71%

The contractor is approximately 50 days behind schedule.

**Hospital Tank Pumping Station**

1. Installing yard piping

The contractor is on schedule

R. S. Noe